



Yolo County Library

ARTHUR F. TURNER COMMUNITY LIBRARY
1212 Merkley Ave. West Sacramento, CA 95691
(916) 375-6465

CLARKSBURG BRANCH LIBRARY
52915 Netherlands Ave. Clarksburg, CA 95612
(916) 744-1755

ESPARTO REGIONAL LIBRARY
17065 Yolo Ave. Esparto, CA 95627
(530) 787-3426

KNIGHTS LANDING BRANCH LIBRARY
42351 Third Street Knights Landing, CA 95645
(530) 735-6593

MARY L. STEPHENS DAVIS BRANCH LIBRARY
315 E. 14th St. Davis, CA 95616
(530) 757-5593

SOUTH DAVIS MONTGOMERY SATELLITE
1441 Danbury Street Davis, CA 95618
(530) 759-2100

WINTERS COMMUNITY LIBRARY
708 Railroad Ave. Winters, CA 95694
(530) 795-4955

YOLO BRANCH LIBRARY
37750 Sacramento Street Yolo, CA 95697
(530) 662-2363

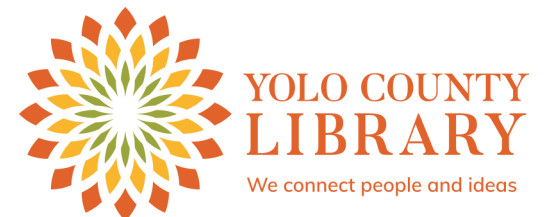
ARCHIVES
226 Buckeye Street, Woodland CA 95695
(530) 666-8010

Website: www.yolocountylibrary.org



Winters Community Library

Meeting and Study Rooms



Margaret Parsons Room

The Parsons Room has **seating capacity and maximum occupancy** for:

- 83 persons

The parking lot accommodates approximately 55 parking spaces and 6 handicap parking spaces. The room is equipped with 10 six-foot tables, two pull-down screens, 88 chairs, a podium, and two dry erase boards.

Fees:

AV Equipment Use Fee: \$10

After Hours Room Rental: \$20 per hour (or any portion of an hour)

Food & Beverage Fee: \$25

Note: *Carpet Cleaning Fee may apply if carpet has been damaged.*



Study Rooms A and B

The library also has two study rooms available to small groups on a first come, first serve basis. Each room holds four people. They can be used for one hour. For a complete list of guidelines, please visit the front desk or review the list posted on the study room doors.

Making Reservations

Any non-profit or community group may reserve the room by stopping by or calling the Library at (530) 795-4955 to make a reservation, fill out a contract, and make a payment. Groups may use the meeting rooms no more than two times in a calendar month. This allows usage for two consecutive days, but not weekly meetings. Reservations may be made up to three months in advance of the meeting date. Reservations are not final until a contract is signed and payment made. Fees are non-refundable.

After Hours Use:

The room is also available for use after hours. The group using the room after hours must occupy the room before library staff close the building. Lobby entrance doors are set to lock at closing. The group may use the lobby and restrooms. A call-back fee of \$125.00 is charged if a staff person needs to be called to the building to resolve a problem after the Library is closed.



General Rules/Priorities

- Groups may not charge fees. Use of rooms is for non-profit or community groups only.
- Rooms may not be reserved for benefit of private individuals, commercial concerns, money raising programs or by groups whose program would interfere with library services.
- First priority in scheduling the meeting rooms will be given to library programs and library related groups and programs.
- All groups of persons under 18 years of age must be supervised by an adult who is responsible for the group's actions.
- Contracts must be signed by an adult. Smoking, candles, or flames are not permitted.
- Alcoholic beverages are not permitted. Room setup is self-service.
- All activities must be open to the public at no charge.
- Groups not associated with the Library must state clearly in any publicity that the meeting is not sponsored by the Library.
- Use of the meeting rooms does not constitute an endorsement by the Library.

Exiting Procedures

Check bathrooms to make sure they are emptied, make sure doors are closed and locked. Patio door, both Meeting Room doors, and both sets of lobby doors.

(If you pull on a door and it does not open, it is locked)