



**Yolo County Library Advisory Board Meeting Agenda**  
**Day and Time: Wednesday, December 11, 2025, 6:00 pm**  
**Meeting Location: Yolo County Historical Collection/Yolo Arts Offices, 508 Gibson Rd, Woodland, CA**

**Minutes**

**Land Acknowledgement**

**Called to Order at 6:03 p.m.**

**Library Advisory Board Roll Call and Introductions**

- District 1: Christine Roloff
- District 2: Nora Brazil
- District 3: Diane Adams, Vice Chair
- District 4: Holly Bishop
- District 5: Esther Vasquez
- City of Davis: Sharon Hallberg (absent)
- City of West Sacramento: Kristin Peacock, Chair
- City of Winters: Jeff TenPas
- Diana Lopez, County Librarian
- Jamie Poirier, Assistant County Librarian
- Sarah Bartlett, Museum Curator – Yolo County Historical Collection
- Scott Love, Library Regional Manager

**Welcome:**

Diana Lopez, County Librarian and Kristin Peacock, LAB Chair

**Introduction:**

Jamie Poirier, Assistant County Librarian. Poirier gave a brief account of her previous experiences.

**1. Public Comment:** none

**2. ACTION ITEM:** Reviewed and voted to approve the minutes from October 8, 2025. Moved by Vazquez and seconded by Bishop

**3. Staff Reports**

- a) Sarah Bartlett, Museum Curator, will provided an update on the Yolo County Historical Collection and the Gibson House, including a short tour and
  - (1) Facilities report for the site: New Tuff Shed has been installed to store more collection. The onsite Admin building has been closed since 2022 due to presence of asbestos and lead paint

- (2) Services levels: Open Tue/Thu 12-4pm and the third Saturday of the month 8am-4pm. They have been no recent changes in the operating hours. Additionally, individuals may contact Bartlett to schedule research Take appointments.
- (3) Bartlett gave a tour of the Gibson House
- b) Scott Love, Library Regional Manager for West Yolo, provided a PowerPoint demonstration of the Library's new online calendar and meeting room booking system. He noted various improvements offered by the new system, including the fact that the Gibson House is now listed in the event calendar.

#### **4. County Librarian's Report**

- a) The County Librarian's report for October 2025 was emailed to the LAB members on Thursday, December 4, 2025. Highlights for November and upcoming events were shared.
- b) Lopez mentioned that YCL had received \$10,000 from the Carnegie Foundation.
- c) Walnut Park Library update included in County Librarian's report.
- d) Love said that the Books by Mail program regularly receives messages from individuals who use the service, plus they regularly receive donations to support the program. He mentioned that Joan Tuss does a great job with the program, and that she often selects books for patrons based on their past reads and messages about the types of books they want to read. He then read a note that Tuss received regarding how much a user appreciates the Book by Mail program. The note came from a 99-year old who is unable to easily visit one of the libraries.

#### **5. Yolo County Library Foundation Report** – included in County Librarian's report

#### **6. Old Business:** none

#### **7. New Business:** none

#### **8. Library Advisory Board Member Reports**

- a) TenPas – Annual Meeting was in November and the new board will start in January. Jeff is the president for 2026. Event this Saturday
- b) Brazil – Mentioned that the bathroom stalls project is delayed due to an ADA issue. Sac Philharmonic performed for a capacity crowd in November. Brazil gave kudos to Margaret Pelrine, Gaby Magallanes, Viriana Hernandez-Leon, Steven Klein and Eugene Myers for the services they provide the community. She also complimented how nice the branch looks each morning she visits with her grandson.
- c) Vazquez – Hallberg was over at Yolo Branch decorating cookies on Dec. 11. There will be a card making activity coming next week at Yolo. Staff recently set up a car track in Dunnigan and people got to run cars around the track. Dunnigan community is very appreciative of all the programs and visits they've had this past year.
- d) Adams – She said that they are tabling the by-laws and board roles talk until February and hope to develop goals for 2026. If it is decided to add an additional Board Member, it will need to go to the Board of Supervisors for approval. Friends of the Archives is having their annual fundraising drive. Adams also suggested LAB sign up for their Friends of the Archives newsletter.
- e) Bishop – Davis Friends tabled at the Davis C.O.-O.P. next to library staff. She talked about how successful Logos Books has been. They are now taking in over \$16,000 a month at Logos, and the Friends clear over \$20,000 a month between Logos and the monthly book sale. Friends have monies set aside for Walnut Park Library.
- f) Lopez brought up that the Esparto Friends will be having their annual Children's Shopping Day this Saturday, and she will be there to help wrap presents. August 22, 2026, is next year's car show in Yolo
- g) Peacock – She mentioned that the Archives were a hit at the West Sacramento Friends annual meeting. The Friends received a grant from the Rotary and will be purchasing Discovery Kits for the Turner Library with the funds.

**9. County and City Officials/Staff Reports and Comments:** none

**10. ACTION ITEMS**

Adjourn the meeting at 8:07 p.m. Bishop moved and Vazquez seconded.

**Next Meeting:**

Wednesday, February 11, 2026, at 6 pm at Yolo Branch Library, 37750 Sacramento Street, Yolo, CA 95697.

**Items for next agenda:**

- Mission/Vision statement and goals
- By-laws and roles

**Standing items for next agenda:**

- Walnut Park Library updates
- Facilities report for the branch meeting location
- Review of the branch infrastructure for the meeting location
- Services levels (operating hours, staffing, any plans to increase or decrease hours or services) for the branch meeting location

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