



Yolo County Library Advisory Board Meeting Agenda
Day and Time: Wednesday, August 13, 2025, 6:00pm
Meeting Location: Mary L. Stephens Davis Branch Library; 315 E. 14th Street; Davis, CA 95616

DRAFT Minutes

Land Acknowledgement

Called to order at 6:08 PM

Library Advisory Board Roll Call and Introductions

- District 1: Christine Roloff (attending via Zoom)
- District 2: Nora Brazil
- District 3: Diane Adams, Vice Chair
- District 4: Holly Bishop
- District 5: Esther Vasquez
- City of Davis: Sharon Hallberg
- City of West Sacramento: Kristin Peacock, Chair (arrived at 6:24)
- City of Winters: Jeff TenPas (absent)
- Scott Love, Library Regional Manager
- Joan Tuss, Adult Services Librarian

Welcome:

Diana Lopez, County Librarian

1. **Public Comment** - none.
2. **ACTION ITEM:** Reviewed and voted to approve the minutes as amended from June 11, 2025. Moved by Vasquez and seconded by Bishop.
3. **Staff Reports:**
 - a. Joan Tuss presented on the events of the new yololab at Davis. She spoke about the large variety of hands-on maker programs and their popularity.
 - b. Scott Love
 - i. Facility: talked about the project to refurbish the public restrooms with new stalls; working with Tree Davis to get more specifics on their proposal for re-landscaping sections of the property.
 - ii. Hours: hours have been unchanged since 2021
 - Monday 12pm-8pm
 - Tues/Thursday 9:30am-8pm

- Fri/Saturday 9:30am-5:30pm
 - Sunday 1-5:30pm
- iii. Calendar of Events – there were questions about how to locate the calendar, which Scott spoke to. Diane Adams noted the name of Arthur F Turner Community Library does not have West Sacramento in it, which may be confusing. Nora Brazil asked if staff could give a demonstration on the calendar at the next meeting.

4. County Librarian's Report

- a. The County Librarian's report was emailed to the LAB on August 5, 2025. A copy of the report and related documents are attached.
- b. Second round of interviews were conducted for Assistant County Librarian, and an offer was made, but they had to decline for personal reasons. The library has reopened the recruitment. Board members brought up concern about library salaries not being competitive in the region, and they discussed attending a future Board of Supervisors Meeting and making public comment about it. Concern that unless the positions pay better, in particular the Asst. County Librarian, it will be difficult to recruit qualified candidates.
- c. Moms for Liberty have an event at the library on August 30. Diana and Scott contacted local elected officials, police to make them aware.
- d. Diana showed impressive book bag that was designed by Areli Duran, ESL Coordinator. The bag has a custom logo designed by Areli, and the bag will be given to ESL students with school supplies in them. YCLF funded the purchase of the bags.
- e. Sandra Clark will make a presentation to 100 Women Who Care at Sudwerk.

5. Yolo County Library Foundation Report – included in County Librarian's report.

6. Old Business – none

7. New Business

- a. Bylaws subcommittee – Diane Adams and Nora Brazil.
 - i. LAB guidelines and goal setting – Diane Adams and Nora Brazil. Presented a draft of "board member job description and guidelines" for future board members. Any changes to formal Bylaws would need to go before the Board of Supervisors. Hallberg asked that something be added that mentions responsibilities of attending meetings as support. Discussion about keeping information more generalized. As a new member, Christine will review it and see what suggestions or questions she has. A mission and vision statement were drafted added and are tabled for now.
 - ii. At-large member discussion Adams and Brazil will discuss later.

8. Library Advisory Board Member Reports

- a. Adams – Working on guidelines and goal setting document. Looking for a board member for the Friends of the Archives.
- b. Brazil - Working on guidelines and goal setting document. SRP is wrapping up; she attended the animal program which had many great animals and was well attended. Kudos for Steve Klein (Mr. Steve), Sue Billing (Ms. Sue), and Lana Harman.
- c. Vazquez – Yolo and Dunnigan are booming, well attended SRP programs. 70 kids are participating in the reading program. Car Show is Saturday, August 23. There will be food trucks, and 2 antique special tractors. People are registering their cars; last year 110 cars registered.
- d. Holly – Talked about a graph showing how much income is coming into Logos. She took some books to St. Pauls.
- e. Hallberg – working with the preparing for the Car Show, has cookies waiting in her freezer.

- f. Peacock – recruiting volunteers to help sorting and stocking the alcove. Only one volunteer is currently doing it. Asked members to help her get the word out that they need volunteers. Government officials will be holding office hours at the West Sacramento Library on September 4.
- g. Roloff – No report.

9. County and City Officials/Staff Reports and Comments – none

10. ACTION ITEMS

Adjourn the meeting 8:02 Bishop moved and Vazquez & Hallberg seconded.

Next Meeting:

Wednesday, October 8, 2025, at the Knights Landing Branch Library, 42351 3rd St, Knights Landing, CA 95645

