

# NOW HIRING LIBRARY PAGES



**Accepting Applications Until Positions Filled**  
**Knights Landing Branch Library of Yolo County Library is currently recruiting for Library Page extra help staff. Interested individuals must be willing to work evenings and weekends.**

*These are extra help positions that are limited to working 960 hours per fiscal year. Extra help positions do not receive benefits that accrue to regular County employees.*

**Available shifts include but are not limited to:  
mornings, afternoons, nights and weekends**

**Minimum Age: 16      Pay Rate: \$16.00—\$19.45 Hourly**

## Job Description

Under close supervision, performs routine and manual work in a library:

- Sorts and shelves books and other library material according to an established system;
- Prepares and boxes discarded materials;
- Prepares new materials for circulation;
- Checks-in, renews, and checks-out library materials;
- Maintains proper order and neatness of shelved books;
- Cleaning, set-up and take down, wiping down PCs and other areas;
- Unpacks books and makes deliveries;
- Performs routine set-up and shut down of computers;
- Assists with programs and crafts; and
- Performs other related duties as assigned.

The candidate should be enthusiastic about promoting the library to a diverse community and reducing barriers to access. They must also show a commitment to maintaining equitable, inclusive, and respectful environments so that every person in the organization has the opportunity to reach their full potential and is valued for their unique qualities and contributions.

**Please submit a cover letter, resume, and three references either:**

by email to :  
[ines.ruiz@yolocounty.org](mailto:ines.ruiz@yolocounty.org)

OR by mail to:  
Ines Ruiz- Page Position  
Knights Landing Branch Library  
42351 Third Street, Knights Landing,  
CA 95645

OR hand deliver in a sealed  
envelope to the Information  
Desk